



Mount Clemens Community Schools

Open Position: Secondary English/Language Arts

DEADLINE: Until Filled
START DATE: ASAP
SALARY: Per MCEA Agreement
LOCATION: Secondary Complex
REPORTS TO: Building Principal

Qualifications:

- Be considered as a Highly Qualified Teacher under MDE requirements, which include possessing a bachelor's degree from an accredited institution, a valid Michigan teacher certificate with an appropriate English/Language Arts endorsement, and demonstrable knowledge of secondary English Language Arts content and related pedagogy.
- Experience teaching students from high-poverty backgrounds is strongly preferred.
- Knowledge of State Standards and experience delivering aligned instruction strongly preferred.
- Excellent verbal and written communication skills.
- Strong interpersonal skills.
- Evidence of excellence when working with high school students.
- Desire to be held accountable for student academic growth and academic results.
- Technological proficiency with a basic understanding of data analysis.
- Advanced Placement certification desirable.

Essential Duties:

- Consistently plan and engage students in active, student-centered learning activities aligned to State Standards.
- Create an inquiry-based culture of learning in the science classroom which emphasizes student competency of essential academic skills.
- Develops lesson plans, instructional materials, and appropriate tasks, and provides differentiated and small-group instruction to adapt the curriculum to the individual needs of all students.
- Use qualitative and quantitative data to inform decision-making and instructional strategies.
- Prepare students to succeed in NWEA, M-STEP, PSAT 8/9, PSAT 10, PSAT/NMSQT and SAT assessments.
- Share best practices and support differentiated instructional opportunities and strategies.
- Maintain required student records (e.g., attendance and grades).
- Communicate, on a regular basis, with the parents and caregivers of students regarding achievement, attendance, and classroom behavior.
- Work with parents and caregivers in partnership to reinforce positive student behavior (e.g., calling parents with positive as well as negative news, sending home correspondence, conferencing with parents).
- Maintain a clean, orderly, and respectful classroom environment that reflects our focus on student achievement, high academic and behavioral expectations, and positive staff-student relationships.
- Implement required instructional strategies from Multi-Tiered System of Supports, School Improvement Plan, and Common Instructional Framework.



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- Provide structure in the classroom by reinforcing school-wide Code of Conduct and behavioral expectations. Adhere to the established administrative referral process.
- Attend all required professional development workshops and staff meetings.
- Fulfill all contractual obligations as a teacher in the bargaining unit. We respect our end of the contractual obligations and expect you to do so as well.
- Participate as an active, effective member of a professional learning community.
- Perform a variety of other non-instructional duties, including curriculum, instructional, and assessment development activities; student supervision; and consultation activities as required by school and/or district administration.
- Other duties as assigned.

Application Materials – submit to HR@mtcps.org

- Letter of Interest
- Resume
- Copy of Administrative Certification
- Three Letters of Recommendation

Please direct any questions regarding the position to Jennifer Daws HR@mtcps.org

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

It is the policy of the Mount Clemens Community School District that no person shall, on the basis of race, religion, color, national origin, gender, age, height, weight, marital status, or disability, be excluded from participation and be denied benefits, or be subjected to discrimination under program or activity and in employment, further, the Mount Clemens Board of Education strictly adheres to provisions of Title VI of the Civil Rights Acts of 1964, Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, Title II of the Americans with Disabilities Act of 1990 and all Michigan Department of Education policies and regulations prohibiting discrimination.