



MOUNT CLEMENS SECONDARY COMPLEX

155 CASS AVENUE • MOUNT CLEMENS, MICHIGAN • (586) 469-3400 • FAX (586) 469-7058

KIRK DUNCAN
PRINCIPAL

TAMARA STRAMLER-HIXON
COUNSELOR

THOMAS HANNAH
ACCT. OFFICER

Middle & High School Learning Plan April 20 – June 12, 2020

Weekly Instructional Plans

- The district plans to use a hybrid model of instruction using hard copy instructional packets and online learning platforms. Students without internet access will have access to instructional materials through a weekly instructional packet. Basic learning supplies include paper, pencils, and crayons. If a family does not have access to these basic supplies, the district will provide them. All students will have access to grade-level/course textbooks, if available, as needed to complete their instructional packets or online assignments.
- Teachers have and will continue to connect students to online classrooms, webpages, or other instruction-based applications.
- Work at Home hard copies of assignments will be available for pick up and drop off during Meetup & Eat Up times and locations.

Types of Instruction and Work to Expect

- Recorded instruction, live video conferencing, reading, writing, computation, web-based activities, simulations, experiments, article analysis, etc.
- Student work can be submitted in online classrooms, electronically by texting or emailing pictures of completed assignments, or returning hard copy packets to the building.

Classroom Connections

Communication and connection with teachers during this next phase of the school year is very important. Since the initial closure, teachers attempted weekly check-ins with every 4th Hour student in their classes, and have set up various ways to each class to connect and communicate. If you have yet to hear from a teacher on your schedule, be sure to check your school email accounts or give them a call. Contact information is included on the last page of this document.

Weekly Learning Modules and Schedule

Our weekly Learning Modules are an opportunity for you to connect and participate in real-time learning with your teachers to receive instruction, ask questions, participate in discussions, etc. It is also a guide for how to schedule your time to maintain your learning and earn credit for your classes during this 4th Quarter. The specifics of how each class will use and how to connect will be communicated through teachers' weekly learning plans. Students are encouraged to participate in learning modules whenever possible.



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MCSC Learning Modules Schedule

Monday	Tuesday	Wednesday	Thursday	Friday
Science Module 9 - 10:30AM	Math Module 9 - 10:30AM	Independent Reading, Studying, & Wellness	ELA Module 9 - 10:30AM	Social Studies Module 9 - 10:30AM
ELA Module 10:30AM - 12PM	Social Studies Module 10:30AM - 12PM	Electives Module 10:30AM - 12PM	Science Module 10:30AM - 12PM	Math Module 10:30AM - 12PM
Office Hours will be set by individual teachers within the following window: 12 - 5PM	Office Hours will be set by individual teachers within the following window: 12 - 5PM	Office Hours will be set by individual teachers within the following window: 12 - 5PM	Office Hours will be set by individual teachers within the following window: 12 - 5PM	Office Hours will be set by individual teachers within the following window: 12 - 5PM

*** Learning Modules are windows of times. Sessions may not last the entire block.

- **Modules** - Specific time blocks for content area teachers to provide a variety of instructional access and opportunities for students. Teachers can schedule live, online direct instruction, virtual meetups for small and large groups, phone access for At-Home packet support, and formative feedback sessions to support independent practice by learners. Special Education Teachers will be available to work with their caseloads and co-taught classes.
 - The intention of the Module approach is to provide regular schedules for teachers and students. Modules allow us to stay organized with our expectations of students' time and efforts.
 - We recognize that students may have conditions where they cannot regularly attend according to the proposed schedule. We must remain flexible to support learning and student effort that occurs outside of these suggested times.
- **Office hours** - Teachers will host regularly scheduled "open" office hours for each of their classes. Teachers will share the schedule and access information with their classes.

Feedback and Grading

Our first priority is keeping children emotionally and physically safe, fed and engaged in learning. We will focus on connectedness and care of our students and each other during this period of remote learning. Aligning with the Governor's Continuity of Learning Executive Order and Macomb County's Superintendents recommendations, our guidelines for assessment, feedback, and grading are based on the principle of no educational harm to any child through a humane and supportive approach.



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PRINCIPAL COUNSELOR ACCT. OFFICER

Grades 6 – 11

- Students' 3rd Quarter grades will be calculated as of March 13, 2020.
 - Failing grades will be reported as **Incomplete** and letter grades will be assigned for the 3rd quarter. Grades 60% or better are considered passing.
 - If the student wishes to improve their third quarter grade, the student must contact the teacher by Monday, April 27 to develop a learning contract.
 - 3rd Quarter Grades will be recorded and posted in PowerSchool by the end of the day April 21, 2020.
 - Any student that wishes to improve their grade will submit work to teachers by May 15th.
- 4th Quarter Grade Reporting
 - Final grades will be reported as Credit or Incomplete.
 - Assignments can be assessed against point totals.
 - Missing assignments will be tagged, and then assigned a zero in PowerSchool.
 - Final Exam or Assessments are in discussion and to be determined.
 - The semester grade for students will be CR (Credit) or NC (No Credit) with a notation on transcripts for COVID-19

Seniors – Class of 2020

- Students' 3rd Quarter grades will be calculated as of March 13, 2020.
 - 3rd Quarter Grades will be recorded and posted in PowerSchool by the end of the day April 21, 2020.
 - Failing grades will be reported as **Incomplete** and letter grades will be assigned for the 3rd quarter.
 - Students with failing grades will be contacted by the teacher for opportunities to improve grades in order to graduate on time.
 - If the student wishes to improve their third quarter grade, the student must contact the teacher by Friday, April 24 to develop a learning contract.
 - Any student that wishes to improve their grade will submit work to teachers by May 15th.
 - Final grades for seniors will be posted by May 22.
 - The frozen or improved grade from 3rd Quarter will be reflected on the student transcript with a notation for COVID-19.

State and National Testing

- M-Step, SAT, and other standardized tests have been cancelled for this school year. Alternative SAT dates are available for registration. Make up SAT testing will occur in the fall.
- AP tests are online. Contact your teacher for information.

Social Emotional Support

During this unprecedented period, we recognize the possible effects on students and their families. It is important for students to remain connected to the school community as a whole. Please contact Principal Duncan, Ms. Hixon, or one of our teachers if you or another student is struggling academically or emotionally.



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Class of 2020 – Seniors Information

To say your class deserved a perfect ending of the year and your public school career, is not an overstatement. Your leadership and positive energy made for what has been described as an all-time favorite class of students. You certainly deserved better. Please know that every adult in the Secondary Complex will miss you greatly and cannot wait to see each of you again. Our goal remains to have every member of your class graduate on time. Be sure to review the bullet points below and the grading information contained in this communication.

- **Senior Grades II**

- 3rd Quarter grades are frozen from March 13. Passing grades receive semester credit. You are encouraged to confirm your grades with teachers.

- **4th Quarter Capstone Project**

All Seniors are required to complete a project and exit presentation conference prior to graduating.

Project Parts

Part 1 What's your plan?

- *Professional Resume*
- *Plan for your future*
- *Description or visual of action steps*
- *Teacher Support Team: Holt, Cook, Hixon, Deising*

Part 2 Written Reflection - How has the Covid-19 Pandemic affected your senior year?

- *Describe your positive and negative experiences*
- *How have you or will you overcome and persist?*
- *3 Written Paragraphs*
- *Teacher Support Team: Lucacel, Nickel, Sizemore*

Part 3 Creative Reflection - Advice for others.

Be creative and let what you have learned over the last four years shine through as you give advice for future underclassmen or upcoming seniors?

This piece can be written, artistic, or multi-media.

Choose one:

- *Art piece*
- *Musical Piece*
- *Drama/Comedy Skit*
- *Written Piece - writing a letter or poetry*
- *Teacher Support Team: Bushor, Martin, Bates, Cusenza, Lodge*

Part 4 - Project Presentation Exit Interview

Virtual video meetings will occur during the week of May 15th. Once all details are determined, information on scheduling will be communicated.

All work is expected to be of "Senior Level" quality as determined by Teacher Support Teams and Principal. Completed portfolio for the project must be sent electronically to Mr. Duncan (email: duncank@mtcps.org) or dropped off at school on or before Friday, May 8th for review and resubmission if necessary.

- **Graduation Ceremony & Other Senior related information**

We are exploring alternative dates for a Graduation Ceremony and Celebration and other ways to celebrate this great group of learners. Mrs. Lucacel, our senior class sponsor, will continue to relate important class information.



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Teacher Contact List

*Email or call 586-461-3400 and enter the extension below. Teachers will periodically check their voicemails from home locations.

Name	Email	Phone Ext
BATES	batesm@mtcps.org	3474
BUSHOR	bushora@mtcps.org	3447
COOK	cookd@mtcps.org	3468
CUSENZA	cusenzam@mtcps.org	3405
DEISING	deisinga@mtcps.org	3462
DRUM	drumk@mtcps.org	3320
FLANAGAN	flanaganm@mtcps.org	3422
HOLT	holte@mtcps.org	3458
INGRUM	ingrumk@mtcps.org	3425
JOSEPH	josephr@mtcps.org	3424
KIRKLAND	kirklandm@mtcps.org	3303
LANG	langm@mtcps.org	3441
LODGE	lodgeb@mtcps.org	3414
LUCACEL	fitzgeraldm@mtcps.org	3448
MARTIN	martinr@mtcps.org	3459
NICKEL	nickelk@mtcps.org	3464
PERRYMAN	perrymans@mtcps.org	3364
PITTMAN	pittmank@mtcps.org	3498
RICHARD	richardd@mtcps.org	3483HS/3444MS
SILAGE	silagek@mtcps.org	3453
SIZEMORE	sizemorea@mtcps.org	3445
SLACK	slackc@mtcps.org	3420
SMITH	smithn@mtcps.org	3488
STEPHENS	stephensd@mtcps.org	3306
TIMBUC	timbuci@mtcps.org	3455

Coming Soon!

A comprehensive teacher information sheet to include office hours, class connection information, and more.